



## **BOARD WORK SESSION**

**Thursday, September 17, 2020**

**5:00 pm to 8:00 pm**

**CBIZ, Room 103**

**River Park Place, 610 North 4<sup>th</sup> Street, Burlington, Iowa**

### **MEETING MINUTES**

#### **1.0 Routine Items**

##### **1.1 Call to Order and Roll Call**

Board Chair Hillyard called the meeting to order at 5:03 p.m. Roll call indicated Trustees Lanny Hillyard, Jeff Heland, Janet Fife-LaFrenz, and Joseph Johnson were present in the room. Trustee Moudy Nabulsi was present via Zoom Conference Meeting. Also present were President Michael Ash, Treasurer Kevin Carr, Secretary Darcy Adams, and SCC staff members Janet Shepherd, Chuck Chrisman, and Joan Williams.

##### **1.2 Adoption of Formal Agenda**

Trustee Johnson moved that the tentative agenda be adopted. Trustee Fife-LaFrenz seconded. Motion carried with all trustees recorded as voting aye.

#### **2.0 Retreat Discussion Items**

##### **2.1 Climate Survey Results**

President Ash discussed the results of the Spring 2020 PACE Climate Survey. Overall the results are very positive. He reviewed some of the specific data points and examples of the survey questions. The same set of questions were used and data reflects that overall the survey shows improvement from 2016 to 2020. He plans to review the results of the Climate Survey in college forums over the next week. In those forums, he will share what categories are in need of improvement and ask faculty and staff to participate in addressing those.

##### **2.2. Budget**

Vice President Carr provided a brief review of the farm land bidding process and noted that a lease agreement will be brought for approval at a future board meeting.

Vice President Carr continued with a Financial Update noting the following items:

- Credit hours in all Iowa community colleges have decreased over the last 5 years.
- Review of State funding for Iowa Community Colleges.
- SCC Credit hours have decreased.
- SCC FY 2020 Tuition and fees had the smallest increase compared to other Iowa Community Colleges.
- SCC Fall 2020 Credit Enrollment is down 5% overall.
- Review of 2021/22 Budget Estimate Impact. Factors include enrollment, no increase in State General Aid, and not being awarded the WIOA contract.
- Fiscal Year 2021 Solutions include:
  - One time reduction in sport program allocation.
  - FEMA Grant Fund not yet approved.
  - Higher Education Emergency Relief Funds.

- Possible Fiscal Year 2022 Solutions being considered.
- Review of other Items of Financial Significance on the Radar.

Trustees discussed items above and expressed appreciation to Vice President Carr for his thorough review and work to manage the financials.

The budget discussion closed with Board Chair Hillyard briefly discussing Trustee travel expenses.

### **2.3 Future Program Development**

Vice President for Academic Affairs, Dr. Janet Shepherd provided an update regarding Academic Programming noting that several programs are being added or in development in the areas of:

- Career and Technical Education,
- Health,
- Arts & Science, and
- Transfer Majors.

She also provided review of current Transfer Majors and new fully online programs available.

The Center for Business and Industry (CBIZ) also has several new programs including:

- Hospitality Programming
- Para educator Certificate
- Supply Chain Operations Certificate
- Basic Industrial Maintenance Certificate

President Ash led a discussion with regard to the Capitol Theater. He briefly reviewed presentations and information that had been previously provided to Trustees in previous meetings and requested their input and guidance for a decision regarding accepting the theater and operating it. Trustees expressed concerns with ownership and desire to potentially lease the facility and operate it with the Capitol Theater Board maintaining ownership. This would allow an opportunity to utilize the theater and build programming. President Ash responded to questions with regard to the business plan previously presented. President Ash will proceed with their guidance and meet with the Capitol Theater Board to discuss other options.

President Ash provided a brief update with regard to Iowa Wesleyan. He noted that a different organizational structure is being discussed. Currently they are working on bylaws and the contract for services. Academics and Information Technology from both colleges have been working together closely.

### **3.0 Adjournment**

There was consensus that the meeting be adjourned at 8:10 p.m.

These minutes have been approved by the Board of Trustees and this is certified to be a true copy.



Darcy Adams  
Board Secretary

